

16th April, 2009

Dear Parents,

Welcome back to the new term!

Saturday 25th April is Open Day. Its principal purpose is to welcome existing parents to school to view their children's work, and to tour the school and see what other classes have been up to. A huge amount of work, by children and staff, goes into the preparations, and we do hope that you will be able to come.

It is also an opportunity for prospective parents to visit and see what goes on at the school. If you know somebody who you think might be interested in sending their child to St. Helen's, do tell them about Open Day. Most families come to the school through personal recommendation, and your support in continuing this tradition would be greatly appreciated. Before Easter we sent you a few leaflets to pass to friends or post on notice boards at work or in local shop windows or libraries. Do ask if you can make good use of additional leaflets!

Friday 24th April

Half Day

Parents have always been very generous with flowers for Open Day. We would be very grateful indeed if, next Friday, you would kindly send some flowers from your garden to decorate the classrooms. If you were able to lend us vases (non-precious) it would be very helpful. Do ensure that your vase is labeled with your name. This will be a **half day** with school finishing at 11:45 for Nursery; 12:00 for Reception; 12:10 for Years 1 and 2; 12:20 for Year 3; 12:30 for Year 4; and 12:40 for Years 5 and 6. Older siblings will be released at the same time as their younger brothers and sisters. May we remind that you **there will be no Funtasia**, as the teachers and staff will need to prepare all of the rooms for Open Day.

Saturday 25th April

Open Day

Although there will be some prospective parents visiting, Open Day is mainly for existing St. Helen's families. It is a celebration of the talent and hard work of your children, so we hope that you will all come with your children to view the school, between 10 a.m. and 1 p.m. Children should wear their school uniforms. Do explore the school fully and visit both

the Lower and Upper Schools - the younger children can then see what to expect for the future, while the older ones can reminisce about their infant days.

Open Day - Parking

Parking close to the school will not be easy on Open Day, owing to the number of parents visiting. It would be most helpful, to reduce congestion, if as many parents as possible would park away from the school, perhaps in neighbouring side streets, and walk to the school. The 227 passage will be open. Please remember the school parking regulations, and in particular:

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| Lower School | Do not block neighbours' drives.
Do not park on the church forecourt/car park. |
| Upper School | Do not park in Parkway.
Keep the entry & exit lanes free in the car park. |

We look forward to seeing you on Open Day.

Yours faithfully,

D.A. Crehan

G.R. Crehan